Hello Head Start Leaders,

Here is a short guide for implementing this training. Please remember to enjoy yourselves!

**PURPOSE**

The purpose of this training is to give you some tools for reflection, brainstorming, and prioritizing what it takes to lead Head Start. This is really small group work. It is based on the idea that together you can come with something valuable for your group of leaders.

This could include the director, component managers or coordinators or whatever your titles are. It might include center based coordinators, home based coordinators. YOU decide who could benefit from this.

Every part of this module includes activities, even the PowerPoint. READ THE INTRODUCTION AND OVERVIEW -- it provides a short description of the activities.

The real purpose of this training module is to focus on and recognize and celebrate the importance of Head Start leadership and the spirit of great Head Start leadership.

So, the activities are about values, qualities and skills needed for leadership. Then each one of you has a chance to look at the big picture of your own life. You will hear stories and have a chance to think about your life goals.

Sometimes it feels like Head Start is our whole life, but of course, it isn’t.

In Head Start, staff set professional goals; families set goals; even the program is constantly changing, updating, and setting goals. This personal goal setting PowerPoint will warm you up for all the other goal setting in Head Start.

**NOTE:** There are handouts that go along with the PowerPoint. They include slides for taking notes and activities to do while viewing the slide.

Some of you may have viewed this PowerPoint as part of NO REGRETS: Staff Personal Goal Setting. This year we are giving you the script that was recorded with the PowerPoint. This is only in case you prefer to customize these slides with your own stories and examples. If you don’t want to do that, then don’t bother with the script!

You decide when to do these activities. Some groups may want to do them all at once, boot camp style. Others may want to take one activity at a time; maybe with leadership staff meetings. Of course, it is entirely up to you.

So, have fun, and I hope you all can value that training is not just about the details but also about the spirit of Head Start

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